

Request Letter cum Undertaking for Non Receipt of Dividend

M/S-----

Dated: -----

UNIT :-

Dear Sirs

This is to certify that I/we-----S/o D/o W/o-----Pan No
-----residing at -----Contact No----- have
lost/misplaced/not received dividend warrant(s) of M/Sas per
the details given below:

Sl.No	Folio No./DPIDCLID	Warrant No.	Cheque No.	Year	Amount(Rs.)
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I/We hereby request you to issue me duplicate cheque/demand draft in lieu of the original dividend warrants(s) misplaced/lost.

I/We have not charged, pledged, created any lien or any sort of encumbrance or otherwise dealt in so as to create any adverse claim upon the amount of the above dividend warrant(s).

Now, it is hereby agreed that in consideration of the Company issuing me a cheque / demand draft in lieu of the original dividend warrants(s) for the said amount, I/we hereby covenant at all the times hereafter to save, defend and keep indemnified the company or any of its directors or officers from and against all actions, costs, suits, legal proceedings, account claims, demands, losses, charges, damages, expenses and liabilities whatsoever nature which the company may sustain or incur by reason of issue of cheque/demand draft in lieu of original dividend warrant(s).

It is hereby further agreed to return to the Company the original dividend warrant(s) if I happen to trace the same.

Witness:

Signature:

All Shareholder: 1

2

3

Signature: _____

Name & Address:

Contact No -

Email Id -

Name & Address:

Contact No-

Email Id-

- 1. Self attested copy of Pan card & residence proof of share holder enclose.**
- 2. Cancelled cheque enclosed**
- 3. Updated demat account client master list enclosed.**